

Kentucky Board of Social Work  
Monthly Board Meeting  
February 12, 2024

**Board Members Present:**

Hank Cecil, LCSW  
Santosh Adhikary, LCSW  
Whitney Cassity-Caywood, Ph.D., LCSW  
Attorney  
Lori Vogel, LCSW  
Laura Guffey, LSW  
Tiffany Payton, Citizen At Large

**Staff Present:**

Marc Kelly, Executive Director  
Vanessa Jones, Executive Assistant  
Mark Brengelman, Board

**Call to Order**

Hank Cecil called the meeting to order at 11:30 a.m. ET. He stated we will change the agenda due to the presentation by Tyler Technologies, a demonstration of a new software for applications for licenses. After the demonstration was completed discussion was held. All agreed this new system is needed. Santosh Adhikary made a motion to proceed with getting started on purchasing the new system. Laura Guffey seconded. All approved by unanimous voice vote.

**Board Minutes:**

January 8, 2023, board meeting minutes – a motion was made by Laura Guffey and seconded by Lori Vogel to approve the minutes from the January 8<sup>th</sup> meeting. Motion carried by unanimous voice vote.

**Operations Report:**

Marc Kelly, Executive Director reported the following for the operations report:

Applications-119  
LSW licenses-4  
CSW Licenses-50  
LCSW Licenses-46  
Renewals-143  
Temporary permits-15 clinical and 0 non-clinical  
Supervision Contracts- 67 approved and 3 deferred.  
CEUs- 3 providers; 2 sponsors  
Total number of licensees-7,458

Santosh Adhikary made a motion to accept the Operations report. Lori Vogel seconded. Motion carried by unanimous voice vote.

**Financial Report**

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Whitney Cassity-Caywood reported board expenditures and revenues for month – Jan income: \$45,035.00; Jan expenses: \$39,921.48; Fund balance: \$664,492.75. Budget balance remaining for the year: \$148,079.86. Additional funding of \$80,000 will be requested in the 3<sup>rd</sup> quarter of the year. The Governor approved and submitted an additional \$49,000 for the 24-25 budget and an additional \$60,500 for the 25-26 budget to the legislature for review. Once that is approved the board will receive notice from budget personnel.

**Board Members Travel and Per Diem:**

Board members per diem and travel for today's (2/12/24) meeting – Whitney Cassity-Caywood made a motion to approve the Board's per diem and travel for today. Laura Guffey seconded. Motion carried by unanimous voice vote.

**Committees**

Application Committee

Laura Guffey, LSW & Lori

**Vogel, LCSW**

Applicant 1 –The Committee recommends this applicant's application be approved to take the Master exam. Motion carried by unanimous voice vote.

Applicant 2 – The Committee recommends this applicant's application be approved to take the Master exam. Motion carried by unanimous voice vote.

Applicant 3 –The Committee recommends deferral of this applicant's application to be deferred to the March Board meeting. More information from applicant needed. No motion or vote needed.

Complaint Committee

Santosh Adhikary, LCSW

A recommendation and motion were made by the committee to approve the signed settlement agreement on **Complaint No. 22-55**. Motion carried by unanimous voice vote.

Mark Brengelman, board attorney, stated we will have a non-compliance hearing on April 9<sup>th</sup> at 10 am on **Complaint 23-33**. He requested two board members, not on the complaint committee, attend. Laura Guffey stated she can attend. Tiffany Payton will check her schedule.

A recommendation and motion were made by the committee to dismiss **Complaint No. 23-53** as there is no violation of laws, rules, or administrative regulations governing the practice of social work. Motion carried by unanimous voice vote.

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A recommendation and motion were made by the committee to dismiss **Complaint No. 23-60** as there is insufficient evidence to support the initiating complaint. Motion carried by unanimous voice vote.

A recommendation and motion were made by the committee to dismiss **Complaint No. 23-61** as there is insufficient evidence to support the initiating complaint. Motion carried by unanimous voice vote.

A recommendation and motion were made by the committee to dismiss **Complaint 23-63** as there is insufficient evidence to support the initiating complaint. Motion carried by unanimous voice vote.

A recommendation and motion were made by the committee to dismiss **Complaint 23-72** as there is insufficient evidence to support the initiating complaint. Motion carried by unanimous voice vote.

A recommendation and motion were made by the committee to dismiss **Complaint 24-03** as there is insufficient evidence to support the initiating complaint. Motion carried by unanimous voice vote.

A recommendation and motion were made by the committee to dismiss **Complaint 24-04** as there is insufficient evidence to support the initiating complaint. Motion carried by unanimous voice vote.

A recommendation and motion were made by the committee to dismiss **Complaint 24-05** as there is insufficient evidence to support the initiating complaint. Motion carried by unanimous voice vote.

**Operations Committee**

**Hank Cecil, LCSW**

Operations Manual - Hank Cecil shared that staff are continuing the work on their sections. We will go over all at the retreat in March.

**Old Business**

**ASWB updates-** Hank Cecil reported

Hank Cecil shared that there are 12 organizations doing a census that will begin in March. He requested all to go to the link and complete it.

Whitney Cassity-Caywood shared that she has been appointed to the Education Committee. This committee plans the ASWB conference. She will attend with all accommodation paid for by ASWB. Hank Cecil shared he will be providing training on AI (artificial intelligence) at that annual conference. Santosh Adhikary stated the board will take

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care of the cost for Hank Cecil to attend if his accommodations are not paid for by ASWB. They encouraged all to attend if they could and stated the Board will support any Board member by paying for their accommodation.

Hank Cecil shared the other ASWB meetings for the year – May is the Education meeting; August will be DEIJ Committee meeting; October will be the new board member training in San Antonio or online. He suggested that new board member Tiffany Payton attend. November will be the delegate assembly meeting.

**Compact Licensing updates**– Hank Cecil reported

Hank Cecil shared HB 56 in KY should pass today in the House; then it will go to the Senate and then to the Governor. He stated that there are now 26 states working on the compact; two states have passed it; and it looks like 2024 is the year for it pass in at least 7 states. The only contiguous state to KY not involved at this time is WV.

**IT Updates** - Hank Cecil reported

The New Board website is now live and there is helpful feedback so far. If anyone gets any error messages or has issues, please contact the Board so corrections can be made.

Conference room – the new OWL system is now installed and in use today. Technical difficulties prevented live streaming on YouTube today.

**Regulations update** – Hank Cecil reported.

201 KAR 23:160 temporary permits – Hank Cecil shared that this has been approved by the ARRS committee at the January 8<sup>th</sup> meeting.

201 KAR 23:170 Telehealth– Hank Cecil shared that this regulation was deferred from the January 2024 meeting due to receiving comments from the Children’s Alliance. A draft response was shared to all board members for review. Discussion was held. Motion to approve the draft response and amendments to the regulation was made by Lori Vogel. Seconded by Whitney Cassity-Caywood with work on the final language in section 2. All approved by unanimous voice vote.

**Communication with licensees’ research project** – Whitney Cassity-Caywood reported

Whitney reported that the project received over 1700 responses from the emails that were sent out. She shared some of the data responses; the participating groups; the primary jobs; education; common dilemmas; knowledge of the Code of Conduct; and responsiveness from the board. She stated the next step is to compile the data.

**Behavioral Health Medicaid regulation**- Hank Cecil and Marc Kelly reported

Hank shared that he attended the meeting and provided the board’s feedback. They were open to comments, but he is not sure of the current status. He stated the board cannot support anyone doing clinical work without a license as seemed to be allowed under the proposed regulation.

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Marc Kelly shared that he plans to meet with schools and will attend the KY Association of Social Work Educators meeting on March 1<sup>st</sup> to provide guidance for the students.

**2024 Board meeting dates and retreat**- Hank Cecil reported

Hank shared that the board retreat meeting is scheduled for March in Northern KY. The March dates are the 9<sup>th</sup> to the 11<sup>th</sup>. Members will arrive on the 9<sup>th</sup>; the retreat will be all day on the 10<sup>th</sup>; committee meetings will be at 3:30 pm on the 10<sup>th</sup>; then have the full board meeting on the 11<sup>th</sup> at 9:00am to allow for more travel time home. He shared the retreat agenda. Vanessa Jones has all rooms set at the Comfort Inn and Suites, 10 Country Lane, Wilder, KY.

**New Business**

**KY General Assembly**- Lori Vogel reported

Lori shared that information on HB304. She stated it is designed to deal with students and schools. She shared that if a student requests gender information etc., the school personnel will have to report within 2 days. If this is not followed, the Board can revoke a person's license for 2 years. Hank Cecil asked all to review the bill. Mark Brengelman, board attorney, stated the board will still have to receive a complaint and follow our complaint process as usual. He stated this bill only tells the board that the sanction is a 2-year suspension.

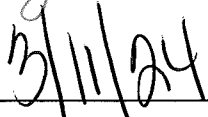
**Announcements** – None at this time.

**Adjournment** - Lori Vogel made a motion to adjourn the meeting at 1:36 pm. Seconded by Tiffany Payton. Motion carried by unanimous voice vote. Meeting adjourned.

**Next meeting: MONDAY**, March 11<sup>th</sup>, 2024, at 9:00 am at Comfort Inn and Suites, 10 Country Lane, Wilder, KY and via the board's YouTube Channel.

Respectfully submitted,

  
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Board Secretary

Board Approved:   
\_\_\_\_\_  
Date